



SONOPANT DANDEKAR SHIKSHAN MANDALI'S  
**SONOPANT DANDEKAR ARTS, V. S.  
APTE COMMERCE AND M. H. MEHTA  
SCIENCE COLLEGE, PALGHAR**

Department of BMS,BAF,BBI and M.Com

ONE DAY WORKSHOP ON  
**"How to prepare black  
book?"**

**BY DR. LALITA MUTREJA**



05 March 2022 at 9.30am



Dr. Shreya Mishra



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Sonopant Dandekar Shikshan Mandali's

**Sonopant Dandekar Arts, V. S. Apte Commerce  
& M. H. Mehta Science College, Palghar**

(Best College - University of Mumbai)

(Amongst Top 100 Colleges in India by 'India Today - MDRA Survey 2019')

Date: 01/03/2022

To,

**Dr. Lalita Mutreja**

**Sub.: Invitation as a Resource person for Workshop on "How to prepare Black Book?"**

Respected Madam,

We are extremely happy to invite you as a **Guest Speaker** on **"How to prepare Black Book?"** for our UG & PG students on 5<sup>th</sup> March 2022 at 9.30 a.m.

Through expert insights and hands-on instructions, our students will acquire the skills necessary to compile comprehensive and professional Black Books for their research projects.

Prof. Mahesh Deshmukh, IQAC Convener will coordinate with you regarding the guest lecture.

Thank you very much in anticipation.

Yours Faithfully,

**(Dr. Kiran J. Save)**

Principal

**PRINCIPAL**  
**Sonopant Dandekar Arts College,**  
**V.S. Apte Commerce College &**  
**M.H. Mehta Science College**  
**PALGHAR (W.R.)**  
**Dist. Palghar, Pin-401404**



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05/03/2022

**To**  
**Dr. Lalita Mutreja**

**Subject: Letter of Appreciation.**

Respected Madam,

Thank you very much for delivering an informative & thought-provoking lecture as Guest Speaker on “**How to prepare Black Book?**” for the students of **Third year & Masters students of BMS, BAF, BBI & M.Com.** held on **5<sup>th</sup> March, 2022.**

The presentation was truly outstanding, aiding students in gaining a profound understanding of the Black book preparation.

We are eagerly anticipating the opportunity to elevate our collaboration to new levels of success.

Your expertise and willingness to share knowledge are greatly appreciated.

Yours faithfully,

*MDeshmukh*

**(Prof. Mahesh Deshmukh)**  
IQAC Convener

*Kirane*

**(Dr. Kiran J. Save)**  
Principal

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**Sonopant Dandekar Arts College,**  
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**PALGHAR (W.R.)**  
**Dist. Palghar, Pin-401404**

Title of the Activity Report :	One Day Workshop on “How to prepare Blackbook” for Third Year and Master Students				
Date & Time	5 <sup>th</sup> March 2022 & 9:30am to 11:30am				
Virtual Platform	Google Meet				
Organizing Department	BMS, BAF, BBI and M.Com				
Topic/Subject of the Activity	“How to prepare Blackbook” for Third Year and Master Students				
Objectives	<p>To compile essential concepts, theories, and practical knowledge across various subjects for third-year and master's students.</p> <p>To boost efficiency of Blackbook offers quick access to information on specific topics.</p>				
Outcomes	<p>A comprehensive compilation of key concepts and theories for third-year and master's students.</p> <p>Enhanced efficiency with quick access to specific information via the Blackbook.</p>				
Description in Few Words	<p>Participants joined a "Blackbook Mastery" workshop for 3rd Year &amp; Master's Students. They learned to craft powerful Blackbooks and explored effective strategies for academic excellence. Interactive sessions boosted information synthesis and critical thinking. Collaborating with peers and practical tips maximized Blackbook utilization, empowering participants for academic and professional success.</p>				
Number of Participants total :	253	Number of Participants Male :	117	Number of Participants Female :	136

*S.S. Mishra*

Dr. Shreya Mishra